

**REQUEST FOR QUOTATION:  
KOIS Livelihoods Evaluation in Jordan  
Answers to RFQ Questions  
May 14, 2020**

**1. Questionnaire duration is 2 hours and 10 minutes which is very long, do you have any plans to give incentives to respondents?**

The offeror should propose to include a respondent gift to compensate for the time taken for the survey that is appropriate to the context and length of the survey. It is expected that the gift would be provided for each wave of data collection.

**2. It is understood that the data will be captured electronically, would it be possible to clarify the tablet's specifications?**

Social Impact, Inc. proposes to utilize SurveyCTO software for data collection. SurveyCTO is available as Android and iOS apps which enumerators can use to fill out forms on mobile phones or tablets. The offeror will be responsible for providing phones or tablets for data collection, and our preference would be to utilize Android tablet devices given they offer expanded capabilities. More details on technical specifications required for SurveyCTO can be found here: <https://support.surveyccto.com/hc/en-us/articles/360000151988-What-Android-device-should-you-buy->. Tablets are preferred over phones as our experience has shown they are easier for enumerators to use.

**3. We understood from the document that each cohort respondents will be the same, can you confirm this? and will there be any room for replacement for a certain respondent in different waves in case the opted out?**

Sampled respondents will serve as a panel, with the same respondents being visited at each wave of data collection for each specified cohort as per the following schedule:

- Wave 1: Cohort 1 (August 2020)
  - o 393 respondents
- Wave 2: Cohort 1 (December 2021)
  - o 393 respondents
- Wave 3: Cohort 1, 2, and 3 (March 2023)
  - o 1,179 respondents
- Wave 4: Cohort 3 (December 2023)

- 393 respondents

Attrition poses a significant risk to this study and the offeror should detail in their technical approach what strategies will be utilized to minimize attrition including obtaining detailed and accurate contact information, securing respondent commitment/buy-in, and providing compensation for study participation. The evaluation design does not anticipate utilizing replacements for different waves.

**4. It is mentioned in the RFP that the sample should be divided equally on the geographic locations. Would it be possible to specify if the sample per cohort will be divided equally on the 8 locations mentioned per wave, or if the total sample will be divided equally on each location?**

The sample will not necessarily be evenly distributed by geographic location for each cohort or wave. The NEF program participants will be based on specific targeted geographies that is within specific neighborhoods (within few kilometers radius); in peri-urban and rural areas. The exact locations to be surveyed for each cohort/wave will be determined during the inception phase of the evaluation.

**5. Regarding geographical locations, will they be equally covered in each wave? For example; on the first wave the sample size is 393 meaning 78 in each governorate?**

See response above.

**6. Regarding respondent lists, in each wave we'll cover 393 respondents, what's the size for the list you'll provide us?**

For each cohort, the target sample size is 393 respondents. During the first data collection for each cohort, SI will provide the contracted data collection firm with a sufficient number of respondents to meet the targeted sample. Replacements will not be used in follow up data collection.

**7. Regarding respondent lists, what information will be made available in each list? Will it contain name, phone number, GPS coordinates, detailed address...?**

Administrative data to be provided by NEF to the evaluation team will include detailed contact information of program beneficiaries. SI proposes to have NEF capture additional contact information to enhance ability to track respondents, including telephone numbers for multiple household members and neighbors, physical and mailing address, email addresses, overseas telephone number(s), etc. However, the final list of contact information to be captured will be confirmed during the inception phase of the evaluation. The Offeror may propose recommended contact information in their technical approach.

**8. In regards to the sampled list of respondents, what would the list contain other than the respondent's phone number? What other contact information will the list provide? Would it contain for example geographic location / GPS coordinates, area and governorate...etc?**

See response above.

**9. We'll cover AL Azraq area, will Azraq refugee camp be included or not?**

Specific locations have not been finalized by KOIS Invest.

**10. As for the 3rd wave; it'll start in March 2023, and on that month, I'll be Ramadan, have you taken this into consideration?**

The Offeror should propose a workplan that would be most effective to reach respondents, including consideration of Ramadan. SI would be open to considering beginning data collection on a slightly shifted schedule.